



HARDWICK

HOUSE SCHOOL

KS2 TEACHER
APPLICATION PACK



TEACHER OF KEY STAGE 2

VACANCY DETAILS

Contract Type: Full time

Pay Range: MPS/UPS (£25,714 - £41,604)

Start Date: Tuesday 30th August 2022

Closing Date: Friday 10th June 2022 at 12pm

Interviews: Tuesday 14th June 2022

Thank you for taking the time to consider the role of KS2 Teacher at Hardwick House School. Within this application pack you will find information about the school and the role, a job description and a person specification. Should you have any questions or would like to discuss the position, please get in touch via the school website www.hardwickhouseschool.com

Please note that we can only accept applications that are completed using the school's application form.





THE SCHOOL

Hardwick House School is a small independent specialist school for learners with high functioning Autistic Spectrum Disorder. We currently have 40 children and young people from Key Stage 2 to Key Stage 4. Our learners have mostly come from mainstream settings, but their ASD has been a significant barrier and has often led to an uneven academic and social profile. Our learners have frequently had extended periods out of education due to their anxieties. The average group size is 5 (maximum of 6).

THE ROLE

We are looking to appoint an enthusiastic KS2 Teacher; a person with a can-do attitude who will inspire our pupils to reach their potential. You will be responsible for the KS2 cohort of pupils which is one group, with pupils ranging from Y4 to Y6. In Key Stage Two the curriculum is theme-based ensuring links to the national curriculum for English, Maths and Science are implemented as well as catering for the learner's individual needs. Work is differentiated to the needs of the learner, not the year group that they are in.

The curriculum is enriched by weekly community skills visits. These are linked directly to the theme being taught or are focused on a key skill such as road safety, exercise, money, cafes etc. These are key parts of the week where the learners socialise and communicate with their peers in environments outside of school.

Within the primary environment the learner's sensory needs are catered for by providing discrete sensory opportunities tailored to their needs and by integrating sensory experiences into the teaching and learning activities. The learners participate in yoga and mindfulness sessions to assist with their well-being. The successful candidate will be supported by a friendly team of colleagues and would be suitable for either an experienced Teacher or a practising Teacher looking for their next challenge.

The KS2 class is based alongside our secondary building and includes a bespoke KS2 classroom, a separate garden room for intervention work, and an outside break-out space. The on-site outdoor learning area is next to the classroom, and there are plenty of facilities nearby to the school for enrichment activities and for bringing the classroom to life outdoors. This includes a green area of land at the bottom of the school driveway and close access to shops and a library.

Key aspects of the role include:

- Delivering the KS2 curriculum in a creative way, differentiating for the individual student.
- Working collaboratively with colleagues across the whole school including the leadership team, other subject teachers, an outdoor learning teacher, a number of learning support assistants, a Speech and Language Therapist, Counsellor and an Occupational Therapist.
- Promoting confidence in learners and providing them with opportunities to grow socially as well as academically.
- Supporting the transition of new students into the school at KS2, as well as supporting the transition of the existing cohort as they move to KS3.
- Supervising and supporting learners, ensuring their safety and access to learning.
- Establishing good relationships with learners, acting as a role model and being aware of and responding appropriately to their individual needs.
- Encouraging learners to interact with others and engage in activities.
- Encouraging learners to act independently as appropriate.



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- Keeping and updating records, the marking of learners' work and recording achievement and progress data.

Hardwick House School is a friendly learning community where every member is valued. We are committed to the development of our children, young people and staff; we have a weekly programme of CPD, and we embrace the Autism Education Trust's (AET) programmes and initiatives. All learners have their own AET Progression Framework.

Hardwick House School is committed to safeguarding and promoting the welfare of children and expect all staff and volunteers to share this commitment. Offers of employment are subject to an enhanced DBS check.





JOB DESCRIPTION

TEACHER OF KS2

Job Purpose
Teachers will be responsible for the academic outcomes of the students they teach. High quality teaching and high expectations are at the heart of Hardwick House School. All Teachers will be expected to develop exemplary practice which supports our ethos, values and vision and contributes to the overall life and work of the School. Teachers will also be expected to promote and develop social, moral and physical aptitudes in their students and to provide advice and guidance where necessary.
Learning and Teaching Role
<ul style="list-style-type: none">• Plan and prepare schemes of work and develop supporting resources.• Provide relevant and purposeful learning opportunities which are differentiated for students of all abilities.• Ensure that lessons and resources are well planned and delivered in accordance with relevant school policies e.g. teaching and learning, curriculum and assessment.• Arrange and promote relevant subject activities which will enhance the learning and motivation of students.• Flexibility in being able to adapt the curriculum on offer dependent on the specific interests of students.
Assessment and Reporting
<ul style="list-style-type: none">• Utilise a range of formative and summative assessment techniques to monitor student progress.• Mark students work regularly providing clear targets for improvement.• Participate in preparing students for public examinations including the accurate assessment of students and the recording and reporting of such assessments.• Provide a termly report on the progress and attainment of students in your classes.
Monitoring and Review
<ul style="list-style-type: none">• Contribute to the review and development of the curriculum including the development of programmes of study, teaching materials and the refinement of teaching methods.• Participate in the annual School review.• Participate in the review, development and management of activities relating to the curriculum, organisation and student care arrangements in the School.
Liaison Role
<ul style="list-style-type: none">• Communicate and consult with parents of students in relation to their academic progress and any behavioural concerns.• Attend meetings with parents for the classes for which you have responsibility.• Cooperate with other members of staff in the School.
Student Care Role
<ul style="list-style-type: none">• Promote and develop positive relationships with students.• Undertake the role of tutor monitoring and supporting the development of the students in your tutor group.• Take responsibility for the overall academic performance of students in the tutor group against School targets.• Draft tutor report either annually or termly during the year.



Management and Administration
<ul style="list-style-type: none">● Participate in administrative and organisational tasks as required by the role.
Training and Development
<ul style="list-style-type: none">● Teachers will be supported in their individual professional development through the performance management process and by attendance at School training days.
Other Duties
<ul style="list-style-type: none">● Undertake any other duties as deemed appropriate by the Head of School.
Whole School Responsibility
<p>In addition to the specific responsibilities of this post, every member of staff at Hardwick House School will commit to:</p> <ul style="list-style-type: none">● providing a courteous and efficient service to students at all times● using their influence with other staff and students to promote high standards of behaviour and order within the School● working to maintain ASD framework standards● fostering and sustaining a culture of independence and creativity in all aspects of the Schools operation

This job description sets out the main duties of this post at the time of drafting. It cannot be read as an exhaustive list. It may be altered at any time in consultation with the post holder subject to the approval of the Headteacher.



PERSON SPECIFICATION

TEACHER OF KS2

Education and Qualifications	Criteria	Assessment
Qualified teacher status	E	A
Good honour's graduate	E	A
Commitment to personal/professional development	E	I

Experience	Criteria	Assessment
Experience of teaching the KS2 curriculum	E	A/I
Experience of teaching students with Autism	D	A/I
Experience of designing and adapting an engaging curriculum	D	A/I

Knowledge and Understanding	Criteria	Assessment
Secure knowledge and understanding of the concepts and skills of the KS2 curriculum including phonics	E	A/I
Clear understanding of the primary curriculum and its assessment	E	A/I
Ability to employ a range of effective teaching, learning styles and assessment methods	E	I
Ability to use assessment data to inform planning and set targets	E	I
Strong command of subject area	E	A/I
Ability to access and use classroom relevant research and inspection evidence to improve teaching and learning in subject area	E	I

Teaching and Learning	Criteria	Assessment
Ability to raise achievement for all	E	I
Committed to ensuring excellent standards of behaviour at all times	E	I
Committed to the role of tutor for a group of students and the benefits of pastoral care	E	I

Skills and Attributes	Criteria	Assessment
Ability to establish good working relationships and effective teamwork	E	I
Good communication skills	E	A/I
Excellent role model for staff and students	E	I
Innovative approaches to curriculum delivery	E	A/I
Ability to generate ideas and drive initiatives	D	A/I

Personal Qualities	Criteria	Assessment
High expectation of students and colleagues	E	A/I
Highly motivated and able to motivate and inspire students	E	I
Enthusiastic and committed	E	I
A passion for teaching	E	I



Open-mindedness	E	I
A forward-thinking approach	E	I
Excellent interpersonal skills	E	I
Ability to be reflective and self-critical	E	I
Display calmness under pressure	E	I
Potential for further promotion	E	A/I
Charismatic – ‘having a presence’	E	I

Criteria Key

- E Essential
- D Desirable

Assessment Key

- A Application Form
- I Interview

